



In-House Registrations due by Wed. Jan. 13th at 3pm
All other Registrations due by Fri. Jan. 22nd at 12pm

POP Kids Registration Form 2021-2022

Child's Name _____ Age as of 9/30/21 _____
 (First) (Middle) (Last)

Preferred Name to be called/learn to write (should be the same) _____

Date of Birth ____/____/____ Circle: Boy or Girl

Parents Name(s) _____

Address _____ Home phone: _____
 (House No. and Street)

_____ Work or Cell phone: _____
 (City, State, Zip Code)

E-mail Address _____ Best number to reach you: _____

Check all that apply:

- New Student
- Current Student
- Sibling currently in POP Kids and will be returning in 2021-22
- Prince of Peace Member / POP Kids Alumni (includes those that registered for 20-21 that did not come due to COVID)
- Sibling of a POP Kids Alumni, graduated before June 2021 (Name of sibling _____)

Classes (Must indicate class order preference 1, 2, 3. If only 1 choice is given and you are not selected in the lottery for your 1st choice, unfortunately, you may not receive a class at POP Kids)

____ **Bright Stars** – 2 Day AM (2 ½ by Sept. 13) (9am – 11:30am) \$1512/year or \$168/month

2-day: T/TH _____ 2-day: M/W _____ No preference, either day is fine _____

____ **Preschool** – 2 Day AM (3 by Sept. 30) (9am – 11:30am) T/TH \$1512/year or \$168/month

____ **Preschool** – 3 Day AM (3 by Aug. 1) (9am – 11:30am) M/W/F \$1800/year or \$200/month

____ **Preschool** – 3 Day PM (3 by Aug. 1) (12:30pm – 3:00pm) T/W/TH \$1800/year or \$200/month

____ **Pre-K 1** - 3 Day AM (4 by Sept. 30) (9am – 11:30am) M/W/F \$1890/year or \$210/month

____ **Pre-K 1** - 3 Day PM (4 by Sept. 30) (12:30pm – 3:00pm) T/W/TH \$1890/year or \$210/month

____ **Pre-K 2** - 4 Day AM (4 by Apr. 1, 2021) (9am – 11:30am) M-TH \$2070/year or \$230/month
 *or Administrator Approval

____ **Registration Fee is \$75 per child.** CASH or CHECK (payable to POP Kids School) must accompany signed registration form. **This fee is non-refundable and does not apply towards tuition.**

Tuition, lottery and additional information

School tuition is an annual fee. This may be paid annually or divided into 9 monthly payments (May 2021 payment then Sept. 2021 – Apr. 2022). Our first day of school is Monday, Sept. 13, 2021 and the last day is Friday, May 13, 2022. We follow Loveland Schools calendar for most other closures.

Snack Fee (One time a year fee) – Preschool provides all daily snacks (fee due with May 2021 tuition payment)

2 day class - \$30/year

3 day class - \$45/year

4 day class - \$60/year

Extended Day Program:

Our Extended Day program will be offered to all morning classes (except Bright Stars) every other **Wednesday** and **Thursday**, from October thru April. Children will bring a lunch, play and stay until 1:00pm on those designated days. Sign up information will be sent with enrollment forms in May. There are a limited number of spaces available. *If we have enough interest, we may offer it weekly vs. bi-wkly.

Payment Policies

- ❖ Tuition (first payment) and Snack Fee are due by **Wednesday, May 19, 2021**. One month's tuition is non-refundable after this date if student is withdrawn.
- ❖ September tuition payment is due the first week of school which is September 13, 2021. October through April tuition is due by the 10th of each month. There is a \$25 late fee after the 10th unless arrangements are made with the Administrator (no bills are sent). Children come to school in May but no tuition is due.
- ❖ All checks payable to POP Kids School.
- ❖ If a class is cancelled due to lack of enrollment, registration and tuition payments will be refunded.

Scholarship forms are available on the website, in the office or by e-mail request.

POP Kids School Registration Dates and Lottery Information:

- **Group 1- Current Students and Current Student's Siblings***: Registration must be received by Wednesday, January 13th at 3:00pm to be included in the lottery.
***Note:** If your child graduates in May 2021, they are considered alumni, not a current student. For example, your current student must be returning next year AND will have a sibling also starting at POP.
- **Group 2- Alumni, Siblings of Alumni and Prince of Peace members**: Registration must be received by Friday, January 22nd at 12:00pm to be included in the lottery.
- **Group 3 - Open Registration**: Registration must be received by Friday, January 22 at 12:00pm to be included in the lottery.
- Registrations are on a lottery basis to be fair to all families. Each group will have their own lottery.
- Registration forms and payment may be dropped off or mailed, but must be received by the above dates.
- **Registration Notification** – Our policy is “No News Is Good News”. This means you received your 1st choice of class. We will notify you by phone or e-mail, by Friday, Jan. 29th, if your child does not get in or you do not receive your 1st choice.
- **Waiting List policy**: If you do not receive your first choice and you would like to be put on the wait list, please notify the school in writing (e-mail is fine). The wait list is good through June 1, 2021. You must e-mail the school after that date to stay on the list. The wait list will reset every 60 days from that point unless we have written notice again. Our email address is popkids@popkidsschool.com.

Additional forms and Extended Day information will be sent to your home in early May. All school policies are included in the POP Kids Handbook which is on the website at www.popkidsschool.com. Signing below acknowledges that you have read the handbook, understand and accept the POP Kids policies, registration process and tuition requirements. This form is on the website if you need to reference dates or information.

Parent/Guardian signature _____ Date _____

Date Office Rec'd _____ Initial _____